

# REGISTRATION FORM

## 19 & 20 November 2009

### Andorra la Vella Congress Centre

In order to correctly process your reservation for attending the IV International Future of Europe Summit Andorra, please fill in this form by crossing the boxes **X** next to your chosen options and send it by email to [info@europesummit.org](mailto:info@europesummit.org) or by fax to **+(376) 863 222**. You can also find the registration form on our web page [www.europesummit.org](http://www.europesummit.org). For more information you can also contact us by telephone: **+(376) 863 123**.

This form is not valid unless all required data is provided. Upon registration you will receive a confirmation letter together with the invoice. Please note the registration fee must be paid before the start of the Summit.

#### PERSONAL DETAILS

**Title:** \_\_\_\_\_ **Surnames:** \_\_\_\_\_ **Name:** \_\_\_\_\_  
**Position:** \_\_\_\_\_ **Nationality:** \_\_\_\_\_  
**Direct telephone number** (incl. country code and area code): \_\_\_\_\_  
**Fax:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

#### COMPANY DETAILS

**Company name:** \_\_\_\_\_  
**Contact details:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Postal Code:** \_\_\_\_\_ **City:** \_\_\_\_\_  
**District:** \_\_\_\_\_ **Country:** \_\_\_\_\_  
**Telephone** (incl. country code and area code): \_\_\_\_\_  
**Fax:** \_\_\_\_\_ **VAT Number** (only for the EU): \_\_\_\_\_  
**Invoice Address:** \_\_\_\_\_

#### REGISTRATION INCLUDES

Attendance and participation in the 2 day Summit, summit documentation, working lunches with speaker interventions and Gala dinner for the registered person.

#### REGISTRATION FEE

Standard 750 €   
Companies with more than one registration, starting from the second participant 600 €   
 Association collaborating with the Summit. Name of Association: \_\_\_\_\_

#### CONFIRMATION OF LUNCHES & GALA DINNER

Work luncheon on the 19th November  Work luncheon on the 20th November  
 Gala dinner on the 19th November  Gala dinner on the 19th for companion with an extra fee of 100€

#### SUBSTITUTION POLICY

If you are unable to attend the conference for any reason, you can make substitutions at no extra charge with prior written notice to the Organization Committee. If you wish to cancel a booking, you will be refunded the full fee if you cancel before the 1<sup>st</sup> October 2009. If you cancel before the 31<sup>st</sup> October 2009 you will be refunded 50% of the full fee. If you cancel after this date you will not be entitled to any refunds. All substitutions and cancelations have to be notified by letter or email to the Organization Committee.

#### PAYMENT METHOD

**Bank transfer** in favour of: Bank: Crèdit Andorrà, Escaldes- Engordany. Account number IBAN code: AD68 0003 0012 0000 009Y 5523 SWIFT code: CRDAADAD. Beneficiary: ADI. Detail: Inscription and the name of the participant.

**Cheque:** made out to: ADI, addressed to: Secretaria Técnica del Summit Andorra, C/ Pau Casals, 6 – 3er 2a AD500 Andorra la Vella

**Credit card:**  Visa  MasterCard Holder's name: \_\_\_\_\_  
Card number: \_\_\_\_\_ Expiry date: \_\_\_\_\_  
Security code (last 3 numbers on back of card) \_\_\_\_\_

I confirm that I have read and accepted the registration conditions and cancellation policy.

I confirm that I am authorized to sign this document in the name of the company previously mentioned.

Under the Andorran Law of the 18<sup>th</sup> December 2003, you may have access to your details and request deletions and corrections at any time by contacting the Future of Europe Summit.

Date:

Signature: